

Locomotive 6201 Princess Elizabeth Society Ltd

General Data Protection Regulation (GDPR)

There are changes to the law from the 25th May, which oblige all clubs and societies to inform their members about the information they store, and about who has access to that information.

For donations towards the society's fundraising appeals, we currently store the following information:

- Name
- Email Address
- Amount Donated
- Date of Donation
- Method of donation (Paypal, Cheque etc).
- The name of the appeal to which the money was donated, ie. 'Small Boiler Tubes' etc.

The information is collected when individuals make a donation via the 6201.co.uk website, or by post.

Purpose

The information is stored for the following reasons

- To send a thank you email on receipt of the donation
- For your name to be entered into the relevant prize draws available
Once the fundraising goal is reached, the donor will then:
 - a) Receive a further message to individuals if they are a winner of one of the prize drawers.
 - b) A further message will be sent to all donors to thank them for their support.
 - c) Announce the *name* of any winners of the prize draws in our membership newsletter / publication / website. (No further personal information will be disclosed publicly).
- At a later date, we may wish to notify you about new fundraising appeals / 6201 news, which may be of interest to you.

We will only use the information for the purposes outlined above, unless we seek your approval for any other purpose.

Safeguarding

The information is available only to:

- The board of directors
- The membership secretary
- The newsletter publishing company

The above information is collated jointly between the chairman, membership secretary and website editor. Any amendments to your information, should be addressed to:

it-6201@outlook.com

Please keep us informed if any of the personal information submitted changes during your relationship with us. Personal information will be retained for the duration of the fundraising appeals to which it relates, and will be deleted after 24 months once the fundraising target is reached. If you wish to 'unsubscribe' from any further notifications, you can do so at any time, just by replying to an email with your name and request to unsubscribe.

Under certain circumstances, by law you have the right to:

- Request access to your personal information
- Request correction of the personal information that we hold about you
- Request erasure of your personal information
- Object to use your personal information
- Request the suspension of use of personal information
- Request the suspension of use of personal information about you
- Request the transfer of your information to another party.

For any further enquiries, please email it-6201@outlook.com